



## ICT - ACCEPTABLE USE POLICY

As part of Burnhaven School's Information and Communication Technology Curriculum we offer pupils supervised access to the Internet using chrome books, ipads and laptops.

Before being allowed to use the Internet at school, all pupils must obtain parental / guardian permission as evidence of your approval and acceptance of Burnhaven School's Internet Acceptable Use Policy. This was created by a pupil group in session 2018-2019.

Access to the Internet will enable pupils to explore thousands of libraries, database, and bulletin boards. It will also allow them to communicate and collaborate widely and explore tools for life long learning and work. However, families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people.

Whilst our aim for Internet use is to further educational goals and objectives, pupils may find ways to access other materials as well. We believe that the benefits to pupils from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the school supports and respects each family's right to decide whether or not to apply for access.

Burnhaven School uses screeners provided by Aberdeenshire Council to prevent access to all categories of unsuitable, offensive and inflammatory Internet materials. During school hours teachers will supervise, guide and support pupils in using the Internet and in finding and using appropriate materials.

You should also be aware that monitoring software, which will record Internet activity, will also be in use in schools.

Whilst our aim for Internet use is to further educational goals and objectives, no supervision or screening policy can guarantee complete security.

## Pupil Policy

- I am responsible for my actions using electronics in school because I know the rules keep me safe.
- I will not tell people my passwords.
- I will only open my own files.
- I will use only appropriate websites and use the command "for kids" in my searches. If I see anything inappropriate on either my device or others I will report this.
- I will look after the equipment in school.
- I will not take photos with personal equipment
- Parents will sign permission for children to use the internet and will let the school know if misuse take place outside of school.
- I will only use the internet when there is supervision.

Anita Buchan 2020  
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